

THE MILL RIVER PROPERTY OWNER'S ASSOCIATION

BOARD OF DIRECTORS MEETING

October 4, 2018, Thursday, 5:00pm

LOCATION: Association Services, Inc.

3rd Floor Conference Room – 1110 Park Place, Coeur d'Alene, ID

MEETING MINUTES

Attendees:

Board of Directors:

Dave Barclift - President
John Tompkins – Vice President
Michael Quinn - Secretary
Jim Helgeson – Treasurer
Jeremy Voeller – Sergeant at Arms

Association Services, Inc.

Laura W. White – ASI

Edgewater Neighborhood Board:

Jim Stafford

River Life Neighborhood Board:

Dan Panther

Summer Walk Neighborhood Board:

Colleen English

Call Meeting to Order:

The President, Dave Barclift called the meeting to order at 5:00 p.m. and a quorum was established.

Review/Approve Board Meeting Minutes:

Jim Stafford made a motion to approve the 6/11/18 Meeting Minutes and Michael Quinn seconded the motion. Motion passed by all.

Financial Reports:

Laura White (ASI) presented the August 2018 Financials which had been emailed to the Board previously. The balance in the Operating Account is \$67,500.58 and the balance in the Reserve Fund account is \$106,119.67 with a total Operating and Reserve amount of \$173,620.05. The total expense paid out of the operating account in August 2018 is \$7,327.41.

Neighborhood Board Reports:

River Life – Dan Panther reported that there is only one (1) lot left to be sold. A homeowner report was made regarding asphalt lifting so a letter was drafted and sent; applications for exterior home painting have been submitted; one lot landscape maintenance is non-compliant so a letter will be sent to the owner; the issues at 4448 Woodhaven loop have not been addressed.

Edgewater – Jim Stafford reported that exterior building has ceased at 4673 Mill River Court. Jim Helgeson made a motion to draft and send a letter to the owner thanking them for their compliance. Mike seconded the motion. Motion passed by all. Water Wizards needs to be contacted to disconnect the common area irrigation in the swale areas at 4678 and 4658 Mill River Court as the owners will be responsible to irrigate that area in the Spring. Once the private park costs are calculated, 2019 assessments to the master operating account should decrease. Summer Walk – Colleen English provided a map to the Board regarding adding crosswalks at key points due to the need to provide pedestrian safety. It was decided this would be a matter for the Master Board so a committee was developed with members John Tompkins, Colleen and Dave. The committee will contact the City of CdA to present this recommendation along with requesting special parking permits for the homes facing Shoreview. Colleen requested a roster for all Summer Walk residents. ASI will provide this information to all Neighborhood Boards for their specific neighborhood.

Old Business:

2018 Projects –The park fence painting has been completed by Partenfelder Painting. ASI will inspect the work and report back to the Board. Ryan/The Tree Medic will be contacted to submit a tree preservation report/bid to be placed into effect so that all trees can be preserved from year to year without needing to revisit the topic each year.

Parking Permits on Shoreview and Riverway – ASI obtained the information from the City of CdA and emailed it to Jim Helgeson. The new committee will follow-up with this as part of their recommendation to the City of CdA.

Other Business:

Pathway lifting – The Board noted that there are areas along the common area pathways that are lifting. This will need to be investigated and addressed.

Landscaping at GrandMill – The City of CdA has contracted a landscape company to repair the landscaping at the front entrance to the community at GrandMill. The work may not be completed this year. The Board will address the situation in the Spring with the City of CdA if necessary.

New Business:

Due to the time length of the meeting, it was decided that all New Business would be shelved for discussion at the next Board Meeting scheduled for Thursday, October 25, 2018, at 4:00pm in the 3rd floor conference room.

Executive Session:

There was no reason to go into executive session.

Adjournment:

The meeting adjourned at 7:17pm

Respectfully submitted by Association Services, Inc.